



# **WorkKeys Secrets Study Guide: WorkKeys Practice Questions & Review for the ACT's WorkKeys Assessments (Mometrix Secrets Study Guides)**

*WorkKeys Exam Secrets Test Prep Team*

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**\*\*\*Includes Practice Test Questions\*\*\***

**Get the WorkKeys study guide you need to get the job you want.**

Thousands of employers use the WorkKeys exam to screen job applicants, and people with low scores have little chance of being hired. Thorough test preparation is essential for success. Our **WorkKeys Secrets Study Guide** is the ideal prep solution for anyone who wants to do well on this crucial exam. It provides the information, strategies, and practice questions you need for success on WorkKeys.

When you purchase your copy, you'll be getting an in-depth, comprehensive guide to the three core WorkKeys subjects - Applied Mathematics, Locating Information, and Reading for Information. You'll also be getting access to a practice test for each subject. Each practice test features dozens of questions spanning all difficulty levels, as well as detailed explanations of each answer. If you miss a question, you'll never have to wonder why, because we don't just tell you the right answer, we show you exactly why it's the correct choice, and why the others are wrong.

The WorkKeys Secrets Study Guide's section on Applied Mathematics will help you master the concepts and strategies you'll need to do well on this section of the exam.

Here are just some of the topics covered in this section:

- Numbers and their classifications
- Order of operations
- Factors and multiples
- Fractions
- Percentages
- Decimals
- Measuring area
- Measuring volume
- And much more...

Locating Information is the second core skill measured on the exam. In the WorkKeys Secrets Study Guide, you'll learn how to quickly find the important information in:

- Graphs
- Charts
- Tables
- Diagrams
- Schematics

- Instrument readings

Reading for Information is the last of the three WorkKeys core skills. We'll break down the concepts and strategies you need to excel on this part of the exam. You'll be ready for any reading material that comes your way on the job, including:

- Employment forms
- Legal forms and documents
- HAZMAT warnings and instructions
- Operating procedures
- Instructional material
- Policy manuals
- Memos and work orders

All three sections of the WorkKeys Secrets Study Guide contain specific and detailed information and strategies that will be key to doing well on the WorkKeys exam. And don't worry - you won't be dealing with a lot of academic terms or need an advanced vocabulary to use the book. The entire guide is written in down to earth, everyday language that's easy to understand, so everything is crystal clear.

In addition to all of the above, you'll learn some powerful test-taking strategies that you can use to improve your score. For example, have you ever wondered what to do when you're faced with a question that completely stumps you? You won't after reading WorkKeys Secrets Study Guide. You'll know exactly what to do.

Much of your future might be riding on your WorkKeys score. Give yourself an advantage by ordering the WorkKeys Secrets Study Guide today.

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